
BUTTE LOCAL AGENCY FORMATION COMMISSION
1453 DOWNER STREET, SUITE C, OROVILLE, CALIFORNIA 95965
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REGULAR MEETING NOTICE OF THE COMMISSION

Location: **Butte County Board of Supervisors Chambers,
25 County Center Drive, Oroville, California**
Date/Time: **Thursday, April 1, 2010 - 9:00 a.m.**

AGENDA

ALL ITEMS ARE OPEN FOR PUBLIC COMMENT

1. CALL TO ORDER

1.1 Roll Call

2. CONSENT AGENDA

2.1 Approval of the Minutes of March 4, 2010.

2.2 Notification of Automatic Renewal of Executive Officer's Contract

Pursuant to the Executive Officer's employment contract, the Commission is notified each April of the automatic renewal of the contract and its option to address the matter. Additionally, the contracted employee requests the suspension of the authorized cost of living adjustment to the adopted salary plan for the ensuing fiscal year. **ACTION REQUESTED:** The Commission Chair recommends and requests the Commission: 1) Not exercise its option to conduct a formal performance review finding the Executive Officer meets or exceeds expected standards; 2) Adopt Resolution No. 14 2009/10 approving a Contract Amendment resetting the contract term from an annual term to a three year term; and 3) Consistent with the Budget Committee recommended budget, accept the employee's request for the suspension of any cost of living adjustment to the salary plan and maintain the compensation at step five of the adopted 2008 salary plan.

2.3 10-04 – City of Biggs – B Street Annexation No. 1.

The Commission will consider the annexation of one parcel developed with the Biggs Veterans Memorial Hall and the adjacent road right-of-way, totaling approximately 1.5 acres in size, to the City of Biggs for the purposes of utilizing the building for public uses to include the Biggs City Hall. The subject territory is located on the north side of B Street, approximately 600 feet east of First Street, just east of the City of Biggs and identified as Assessor's Parcel Number 022-320-002 (280 B Street), Biggs, CA. **ACTION REQUESTED:** Accept public comments and adopt Resolution 11 2009/10 approving the reorganization.

3. NOTICED PUBLIC HEARINGS –

3.1 Review and Consideration of Proposed Budget for FY 2010/11

The Budget Committee will present its recommendations and the Proposed Budget for FY 2010/11. **ACTION REQUESTED:** 1) Receive comments from the public and affected agencies; 2) Provide direction to staff of any recommended changes to the Proposed Budget; 3) Adopt Proposed Budget and transmit to affected agencies; and 4) Continue item to the May 6, 2010 meeting for final adoption.

4. REGULAR AGENDA

4.1 Items Removed from the Consent Agenda (*If any*)

4.2 Consideration of Amendments to the Commission's Policies Related to the Processing of Sphere of Influence Proposals.

The Commission will consider proposed amendments to its Policies and Procedures with respect to the processing and evaluation of proposals that would create, review, amend or update spheres of influence of local agencies. **Action Requested:** Accept public comments, waive second reading and adopt Resolution No. 13 2009/10 approving the proposed policy revisions.

4.3 Consideration of Amendments to the Commission's Policies Related to the Processing of Extension of Services Proposals.

The Commission will have a discussion concerning possible amendments to its Policies and Procedures with respect to the processing and evaluation of proposals for extension of services. **Action Requested:** Accept public comment, waive the first reading of the proposed revisions and direct staff to provide proposed amendments to all local agencies for review and comment.

4.4 Wastewater Service Providers – Oroville Region Municipal Service Review Update

Staff will provide the Commission with an update concerning progress towards addressing the Determinations identified in the Wastewater Service Providers – Oroville Region Municipal Service Review (MSR). **No Action Requested.**

5. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA (*If any*)

6. REPORTS AND COMMUNICATION

6.1 Executive Officer's Report

6.2 Correspondence – None

7. ADMINISTRATION. The Commission will discuss and provide direction to the Executive Officer on administrative matters relating to the operation of the Commission.

8. ADJOURNMENT Adjourn to Thursday, May 6, 2010 in the Board of Supervisors Chambers.

TO THOSE WHO PARTICIPATE IN LAFCO PROCEEDINGS: *California Government Code Section 84308 requires you to disclose campaign contributions to LAFCO Commissioners if they amount to \$250 or more and were made within the last twelve months. Please announce your applicable campaign contributions when you speak.*

** Any disabled person needing special accommodation to participate in the Commission proceeding is requested to contact LAFCo staff at (530) 538-7784 prior to meeting and arrangements will be made to accommodate you.*

** Any person may address the Commission during the "Public Comment."*

** Copies of any Agenda item documents may be obtained from the Clerk of the Commission at a cost of \$.10 per page.*

RULES APPLYING TO PUBLIC COMMENTS

1. *Members of the public wishing to address the Commission upon any subject within the jurisdiction of Butte LAFCO may do so upon receiving recognition from the Chair at the appropriate time.*
2. *Comment on items not on the agenda should be made at the time indicated for "Public Comment" on the agenda. The Commission may not act on any matter so raised and will have to put off action until a meeting at which the matter can be put on the agenda.*
3. *Comment on specific agenda items may be made during the discussion of that agenda item, upon recognition by the Chair.*
4. *After receiving recognition, please stand and state your name and address before making your presentation, so that the Clerk may take down this information.*
5. *All documents to be presented to the Commission will be given to the Clerk of the Commission (original and eleven copies) prior to Call of Order of meeting. Such documents will be distributed to the Commission and made available for public inspection.*

This agenda was mailed to those requesting notice and posted 72 hours in advance of the meeting at the following locations: Butte County Administration Building & LAFCO front entrance.