
BUTTE LOCAL AGENCY FORMATION COMMISSION
1453 DOWNER STREET, SUITE C, OROVILLE, CALIFORNIA 95965
TELEPHONE (530) 538-7784 FAX (530) 538-2847

REGULAR MEETING NOTICE OF THE COMMISSION

Location: **Butte County Board of Supervisors Chambers,
25 County Center Drive, Oroville, California**
Date/Time: **Thursday, February 4, 2010 - 9:00 a.m.**

AGENDA

ALL ITEMS ARE OPEN FOR PUBLIC COMMENT

1. CALL TO ORDER

1.1 Roll Call

2. CONSENT AGENDA

2.1 Approval of the Minutes of December 3, 2009.

2.2 Acceptance of Financial Statements, including Independent Auditor's Report for Fiscal Year 2008-09

Financial Statements, as well as Independent Auditor's Report have been reviewed and approved by staff and are hereby submitted for the Commission's acceptance. **Action Requested:** Accept Financial Statements, including Independent Auditor's Report for Fiscal Year 2008-09.

2.3 Sphere of Influence Trust Funds – Transfer Request

The Commission is requested to transfer funds from the Sphere of Influence Trust Fund for staff costs incurred in support of maintaining Spheres of Influence and Municipal Service Reviews. **Action Requested:** Authorize a transfer of funds in the amount of \$37,293.00 from Sphere of Influence Fees (Fund No. 1001, Account No. 1011308) to Sphere of Influence Fees (Fund No. 7970, Account No. 4711308).

2.4 10-02 – Chico Area Recreation and Park District – Richardson Springs Road Annexation No. 1

Proposed is an annexation of one parcel totaling approximately 130 acres to the Chico Area Recreation and Park District (CARD) for the purpose of adjusting district boundaries to proposed parcel boundary alterations. **Action Requested:** Adopt Resolution 08 2009/10 approving the annexation.

3. NOTICED PUBLIC HEARINGS – None

4. REGULAR AGENDA

4.1 Items Removed from the Consent Agenda (If any)

4.2 Appointment of Budget Committee for the 2010/11 Fiscal Year and Adoption of the LAFCO Budget Process Time Line

In preparation of the 2010/11 Fiscal Year Budget, the Commission shall appoint the LAFCO Chair, three Commissioners and an Alternate to serve as the Budget Committee. In addition, the Commission shall also adopt the Budget Process Time Line that will begin with a meeting of the Budget Committee on February 24, 2010. **Action**

Requested: Appoint a Budget Committee consisting of the LAFCO Chair, three Commissioners and an Alternate; and adopt the Budget Process Time Line for Fiscal Year 2010/11.

4.3 Wastewater Service Providers – Oroville Region Municipal Service Review Determinations Review and Update

Staff will provide the Commission with a review and update concerning progress towards addressing the Determinations identified in the Wastewater Service Providers – Oroville Region Municipal Service Review (MSR) and subsequent directions provided by the Commission since the MSR was adopted. **Action Requested:** Accept public comments and provide staff with guidance.

4.4 Work Session to Discuss Possible Amendments to the Commission’s Policies Related to the Processing of Sphere of Influence Proposals.

The Commission will have a discussion concerning possible amendments to its Policies and Procedures with respect to the processing and evaluation of proposals that would create, review, amend or update spheres of influence of local agencies. **Action Requested:** Accept public comments and provide staff with guidance.

5. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA (If any)

6. REPORTS AND COMMUNICATION

6.1 Executive Officer’s Report

6.2 Correspondence - None

7. ADMINISTRATION. The Commission will discuss and provide direction to the Executive Officer on administrative matters relating to the operation of the Commission.

8. ADJOURNMENT Adjourn to Thursday, March 4, 2010 in the Board of Supervisors Chambers.

TO THOSE WHO PARTICIPATE IN LAFCO PROCEEDINGS: California Government Code Section 84308 requires you to disclose campaign contributions to LAFCO Commissioners if they amount to \$250 or more and were made within the last twelve months. Please announce your applicable campaign contributions when you speak.

* Any disabled person needing special accommodation to participate in the Commission proceeding is requested to contact LAFCo staff at (530) 538-7784 prior to meeting and arrangements will be made to accommodate you.

* Any person may address the Commission during the "Public Comment." Please see the rules regarding public comments below.

* Copies of Agenda documents relative to an Agenda item may be obtained from the Clerk of the Commission at a cost of \$.10 per page.

RULES APPLYING TO PUBLIC COMMENTS

1. Members of the public wishing to address the Commission upon any subject within the jurisdiction of Butte LAFCO may do so upon receiving recognition from the Chair at the appropriate time.
2. Comment on items not on the agenda should be made at the time indicated for "Public Comment" on the agenda. The Commission may not act on any matter so raised and will have to put off action until a meeting at which the matter can be put on the agenda.
3. Comment on specific agenda items may be made during the discussion of that agenda item, upon recognition by the Chair.
4. After receiving recognition, please stand and state your name and address before making your presentation, so that the Clerk may take down this information.
5. All documents to be presented to the Commission will be given to the Clerk of the Commission (original and eleven copies) prior to Call of Order of meeting. Such documents will be distributed to the Commission and made available for public inspection.

This agenda was mailed to those requesting notice and posted 72 hours in advance of the meeting at the following locations: Butte County Administration Building, front entrance and glass case.