
BUTTE LOCAL AGENCY FORMATION COMMISSION
1453 DOWNER STREET, SUITE C, OROVILLE, CALIFORNIA 95965
TELEPHONE (530) 538-7784 FAX (530) 538-2847

REGULAR MEETING NOTICE OF THE COMMISSION

Location: Butte County Administration Building, Supervisors Chambers,
25 County Center Drive, Oroville, California
Date/Time: **January 3, 2008 - 9:00 a.m.**

AGENDA

ALL ITEMS ARE OPEN FOR PUBLIC COMMENT

1. CALL TO ORDER

1.1 Roll Call

2. CONSENT AGENDA

2.1 Approval of the Minutes of December 6, 2007

2.2 Re-authorization of Executive Officers Existing Employment Contract.

In response to the independence of LAFCo from the County of Butte effective January 1, 2008, the Commission will re-authorize the Chair to sign the Executive Officer's existing employment contract which has been revised to remove all references to County employment. **STAFF RECOMMENDATION:** Authorize the Chair and Legal Counsel to sign the revised contract for the remainder of the contract term.

2.3 Consideration and Approval of LAFCo Employee Memorandum of Understanding.

The Commission will consider for adoption a memorandum of understanding between LAFCo and its three employees that will establish the acceptance by the employees of the LAFCo adopted Personnel Policies. **STAFF RECOMMENDATION:** Approve the Memorandum of Understanding between the LAFCo and its employees and authorize the Chair and Legal Counsel to sign the MOU.

3. NOTICED PUBLIC HEARINGS

3.1 Review and Consideration of the Draft Municipal Service Review for the City of Gridley.

The Commission will review the Draft Municipal Service Review for the City of Gridley and provide any direction to staff for establishing the updated spheres of influence. **STAFF RECOMMENDATION:** 1) Receive comments from the public and affected agencies; 2) Direct staff and consultant to make any identified changes to the draft and prepare the final report; and, 3) Either adopt the MSR as amended or schedule a second public hearing on February 7, 2008 for adoption of the MSR.

4. REGULAR AGENDA

**4.1 08-01 - City of Oroville Reorganization - Feather Avenue No. 1
(Continued CLOSED from December 6, 2007 Meeting)**

The annexation of two parcels (APNs 030-360-091 and 030-360-092) and various road right-of-ways totaling approximately 31.5 acres to the City of Oroville for the purpose of receiving municipal services for an approved 172-lot single-family residential development on the subject parcels. **STAFF RECOMMENDATION:** Adopt Resolution No. 1 2007/08 approving the annexation subject to the terms and conditions within the staff memorandum dated December 20, 2007.

4.2 Request for Reconsideration of Annexation Condition for the City of Biggs Sixth Street Reorganization No. 1

The City of Biggs has requested the Commission review and consider removing a condition of annexation on the Sixth Street Reorganization No. 1 - LAFCo File No. 07-14 related to obtaining an encroachment permit from Reclamation District 833 prior to recording the Certificate of Completion. **STAFF RECOMMENDATION:** Review and consider the request and provide direction to staff.

4.3 Appointment of Budget Committee for the 2008/2009 Fiscal Year and Adoption of the LAFCO Budget Process Time Line.

In preparation of the 2008/09 Fiscal Year Budget, the Commission shall appoint the LAFCO Chair, three Commissioners and an Alternate to serve as the Budget Committee. In addition, the Commission shall adopt the Budget Process Time Line that will begin with a meeting of the Budget Committee on February 13, 2008. **STAFF RECOMMENDATION:** Appoint a Budget Committee consisting of the LAFCO Chair, three Commissioners and an Alternate; and adopt the Budget Process Time Line for Fiscal Year 2008/09.

5. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

6. REPORTS AND COMMUNICATION

6.1 Executive Officer's Report

6.2 Correspondence

7. ADMINISTRATION. The Commission will discuss and provide direction to the Executive Officer on administrative matters relating to the operation of the Commission.

8. ADJOURNMENT Adjourn to Thursday, February 7, 2008 in the Board of Supervisors Chambers.

LOCAL AGENCY FORMATION COMMISSION

By: Stephen Lucas, Executive Officer

TO THOSE WHO PARTICIPATE IN LAFCO PROCEEDINGS: California Government Code Section 84308 requires you to disclose campaign contributions to LAFCO Commissioners if they amount to \$250 or more and were made within the last twelve months. Please announce your applicable campaign contributions when you speak.

** Any disabled person needing special accommodation to participate in the Commission proceeding is requested to contact LAFCo staff at (530) 538-7784 prior to meeting and arrangements will be made to accommodate you.*

** Any person may address the Commission during the "Public Comment." Please see the rules regarding public comments below.*

** Copies of Agenda documents relative to an Agenda item may be obtained from the Clerk of the Commission at a cost of \$.10 per page.*

RULES APPLYING TO PUBLIC COMMENTS

- 1. Members of the public wishing to address the Commission upon any subject within the jurisdiction of Butte LAFCO may do so upon receiving recognition from the Chair at the appropriate time.**
- 2. Comment on items not on the agenda should be made at the time indicated for "Public Comment" on the agenda. The Commission may not act on any matter so raised and will have to put off action until a meeting at which the matter can be put on the agenda.**
- 3. Comment on specific agenda items may be made during the discussion of that agenda item, upon recognition by the Chair.**
- 4. After receiving recognition, please stand and state your name and address before making your presentation, so that the Clerk may take down this information.**
- 5. All documents to be presented to the Commission will be given to the Clerk of the Commission (original and eleven copies) prior to Call of Order of meeting. Such documents will be distributed to the Commission and made available for public inspection.**

This agenda was mailed to those requesting notice and posted 72 hours in advance of the meeting at the following locations: Butte County Administration Building, front entrance and glass case.